



Viña del Mar, CHILE 2023

October 15-19, 2023
Viña del Mar, Chile

**49th Annual
Meeting
of the
International
Society
for Pediatric
Neurosurgery**



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INVITATION

Dear Friends & Colleagues,

On behalf of the Annual ISPN Meeting Organizing Committee, it is a great pleasure to invite you to the 49th Annual Meeting of the International Society for Pediatric Neurosurgery taking place in Viña del Mar - Chile, between October 15-19, 2023.

ISPN is proud to promote the health in our younger patients since 1972 when founded in Chicago by eleven visionary neurosurgeons and hosts this annual meeting in different countries to share with each other the recent advances in the care of children and to plan ISPN sponsored activities that will further the education of care givers for children with neurosurgical illness. Other objective and function of this meeting is to offer the opportunity to share with the pediatric neurosurgical worldwide community and to enhance friendship and brotherhood specially in this occasion after the pandemic period of isolation and grief we all had to face during 2020-2021.

We have chosen the city of Viña del Mar as the host place and Sheraton Hotel as the venue located by the sea border surrounded by beautiful beaches, wine yards, historic places, and neighbor to Valparaiso; the first commercial port in Chile where the Senate and House of Deputies are located.

October is second month of springtime and by the sea you will enjoy a very nice and sunny weather. Viña as it is called shortly will offer you an amazing number of places to taste our sea food cuisine marinated with the finest wines from the closest wine yards.

Dear friends and colleagues be welcome to Viña del Mar, Chile. We will be waiting for you.



Prof. Dr Sergio Valenzuela
49th Annual Meeting Chair
Viña del Mar-CHILE

MEETING DETAILS & CONTACT INFORMATION

DATE

October 15-19, 2023

ANNUAL MEETING WEBSITE

ispmmeeting.org

VENUE

Sheraton Miramar Hotel & Convention Center

IMPORTANT DATES & DEADLINES

Abstract Submission Open : January 30, 2023

Registration Open : February 20, 2023

Abstract Submission Deadline: April 7, 2023

Early Bird Deadline : August 11, 2023

ANNUAL MEETING ORGANIZING SECRETARIAT, PCO



Registration & Accommodation

Ms. Pinar Eresici, Registration and
Accommodation Manager
E-mail: peresici@kenes.com

General Inquiries

Ms. Merve Tufekci, Senior Project Manager
Email: mtufekci@kenes.com

Scientific Information

Ms. Mojca Rodic, Scientific Program Coordinator
E-mail: mrodic@kenes.com

Marketing & Cross Promotion Inquiries

Ms. Gizem Unsalan, Marketing Coordinator
E-mail: gunsalan@kenes.com

Sponsorship & Exhibition Sales

Mr. Muzaffer Komek, Industry Liaison
& Sales Manager
E-mail: mkomek@kenes.com





PRELIMINARY PROGRAM

ISPd 2023 PRELIMINARY OUTLINE OF THE MEETING PROGRAM

Sunday, October 15, 2023	Board & Committee Meetings		Welcome Reception
Monday, October 16, 2023	Full Day Scientific Program		
Tuesday, October 17, 2023	Half Day Scientific Program	Free Afternoon	
Wednesday, October 18, 2023	Full Day Scientific Program		49 th Society Annual Networking Dinner
Thursday, October 19, 2023	Half Day Scientific Program	Meeting Closing	

PRELIMINARY OUTLINE OF FULL DAY SCIENTIFIC PROGRAM

08:00 - 10:00	Morning Sessions
10:00 - 10:30	Coffee Break
10:30 - 12:30	Morning Sessions
12:30 - 14:00	Lunch
13:10 - 14:00	Industry Symposia
14:00 - 15:30	Afternoon Sessions
15:30 - 16:30	Poster Session & Coffee Break
16:30 - 18:30	Afternoon Sessions

SPECIAL TOPICS

- Fetal Surgery
- Neonatal neurosurgery
- Global Pediatric Neurosurgery
- Monitoring in Neurosurgery

GENERAL TOPICS

- Dysraphism
- Functional
- Hydrocephalus and NeuroEndoscopy
- Neurotrauma/Critical Care
- Neuro-Oncology
- Vascular
- Craniofacial
- Craniocervical junction and chiari
- Other

MAIN SPONSORSHIP PACKAGES

	PLATINUM SPONSOR	GOLD SPONSOR	SILVER SPONSOR
Limited to	1 company	2 companies	2 companies
Industry Symposia: 45 Minutes	√	√	
Company Presentation During Coffee Break: 30 Minutes			√
Meeting Bag Insert	3	2	1
Advertisement in Mini Program	Inside Cover Page	Inside Page	Inside Page
Logo on All Congress Materials (both printed & digital versions)	√	√	√
Logo Displayed on Congress Website with Hyperlink for One Year	√	√	√
Exhibition Space	15 spm	9 sqm	6 sqm
Exhibitor Badges	6	4	3
Complimentary Delegate Registration	3	2	1
Placing Roll-ups in the Venue	4	2	1
Mailing Industry Symposia Details to All Registered Participants a Week Prior to congress**	√	√	
Opportunity to Receive Contact Details of Participants Who Consent to Share Their Information with Meeting Sponsors	√	√	√
	55,000- USD	35,000- USD	20,000- USD

Industry & Breakfast Symposia days will be assigned on a first come, first served basis.. Speaker costs are not included (travel, accommodation, registration).

Industry Symposia will be on October 16 & 18, 2023.

Company Presentations will take place during the morning coffee breaks on October 16-17-18, 2023. Days will be assigned on a first come, first served basis. Any necessary equipment & AV will be paid for by the sponsor.

***HTML template will be prepared by the sponsor. The content is subject to the approval of the Organizing Committee.*

SPONSORSHIP OPPORTUNITIES

Wi-Fi Sponsorship

Communication is everything. Sponsor's logo will be displayed on the landing page to connect to the Wi-Fi network. Network name & password will be determined by sponsor (subject to the approval of the Organizing Committee).

5,000- USD



Poster Board Branding (limited to 1 company)

Poster sessions are the core of the ISPN Meeting. Place your company logo and/or QR code to your website on poster boards next to poster identification numbers.

4,000- USD

Lanyards

Supply your company's lanyards and be constantly visible to all delegates. (limited to 1 company)
Place your company's logo on the lanyards and be constantly visible to all delegates. (limited to 1 company)
Rate will be reduced to 6,000.- USD if lanyards are provided by the sponsor.

7,500- USD



Notepads & Pens

Supply your company's notepads & pens which will be placed in meeting bags. (limited to 1 company)
Supply your company's logo on notepads & pens which will be placed in meeting bags. (limited to 1 company)
Rate will be reduced to 4,500.- USD if materials are provided by the sponsor.

6,000- USD



Meeting Bags

Have your logo on the Meeting bags and it will go wherever the delegates go.
(The design is subject to the approval of the Organizing Committee, and the production will be handled by the Organizing Secretariat - limited to 1 company)
Rate will be reduced to 5,500.- USD if bags are provided by the sponsor.

7,000- USD



Mini Program Advertisement

Place your advertisement in the mini (pocket) program; the most read item by the delegates.

MINI PROGRAM BOOK BACK COVER PAGE (limited to 1 company)

2,000- USD

MINI PROGRAM BOOK INSIDE PAGE (limited to 3 companies)

1,000- USD



SPONSORSHIP OPPORTUNITIES

Bag Insert

One-page promotional material in A4 or letter size will be placed in meeting bags.
(The material should be provided and sent to the venue by the sponsor)

1,500- USD



Roll-Up (per roll-up)

Boost your company's presence around the meeting venue.

1,500- USD



Industry Symposium

Sponsorship of an Industry Symposium, up to 45 minutes.

The program, the timing, and the topic are subject to the approval of the Scientific Committee.

- Permission to use the phrase: "Industry Symposium Sponsor of the ISPN 2023 Annual Meeting"
- Announcement of the Industry Symposium to the Meeting registered participants with an electronic newsletter (HTML will be provided by the sponsor) (platinum & gold sponsors have the priority)
- Inclusion of the sponsor's symposium invitation cards/programs in the Meeting bags (the invitation cards/programs to be provided by the Sponsor)

10,000- USD



*Speakers will be invited by the Sponsor and their registration fees, accommodation and travel costs will be covered by the Sponsor. This also applies in cases where the Symposium speakers have already been invited as speakers of the general scientific program.

**This sponsorship opportunity is subject to availability as Platinum Sponsors have the priority.

Pre-Meeting Course (Sunday, October 15, 2023)

on demand

- The program, the timing, and the topic are subject to the approval of the Scientific Committee.
- Permission to use the phrase: "Pre-Meeting Course Sponsor of the ISPN 2023 Annual Meeting"
- Announcement of the Pre-Meeting Course to the Meeting registered participants with an electronic newsletter (HTML will be provided by the sponsor)
- Sponsor's banners/roll ups to be placed at the entrance of the course hall (Display materials to be provided by the Sponsor)
- Pre-Meeting Course program to be included in the App with the logo of the Sponsor



EXHIBITION INFORMATION

The exhibition floorplan will be designed in the upcoming months and will be sent to the Exhibitors for stand selection in order, based on the amount of support and date of application & payment.

Rental fee per sqm (Minimum of 6 sqm) space only	1,000- USD
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Rental of a stand area includes;

- Exhibitor’s logo to be placed on the Annual Meeting’s website with hyperlink to Exhibitor’s company/product website
- Acknowledgement with the Exhibitor’s logo during the Annual Meeting;
 - on the Sponsors & Exhibitors Board
 - in the Meeting App
- A 100-word company profile to be published in the Meeting App
- 2 exhibitor badges for every 6 sqm stand area. The exhibitor badges include:
 - Coffee breaks and lunches to be served during the Annual Meeting program
 - Access to Welcome Reception and 49th Annual ISPN Society Networking Dinner
- Additional exhibitor badges will be subject to an additional cost of 300.- USD per badge

Standard booth (space only) is 6 sqm & basic electricity (No furniture)

Maximum approved stand height is 2.5m. Higher and/or customized stands require approval from the venue. Please send your stand illustration to Mr. Muzaffer Komek (mkomek@kenes.com)

Any additional items, such as shell scheme module, furniture, floral decoration, catering and/or AV requirements for the stands will be available in the Exhibitors Technical Manual that will be sent to Exhibitors by the end of July 2023.

APPLICATION PROCESS AND ALLOCATION OF EXHIBITION SPACE

Space allocation will be made on a first come, first served basis, in the order in which the application forms AND payment are BOTH received.

Once a signed Booking Form is received, a contract will be sent to you for signature with an accompanying invoice. This contract should be signed and returned with a 50% deposit payment. Upon receipt of the Exhibition Booking Form, stand area will be reserved. Space allocations will be made according to an order depending on the amount of support and date of application & payment.

EXHIBITION TIMELINE

- Set-up : Sunday, October 15, 2023 (Early Morning)
- Welcome Reception: Sunday, October 15, 2023, Sunday
- Exhibition : October 15-19, 2023
- General Dismantle : Thursday, October 19, 2023 (Noon)

PAYMENT CONDITIONS FOR SPONSORSHIP & EXHIBITION ITEMS

PAYMENT PLAN & CONDITIONS

All payments, including the ones from last minute sponsors, are required to be finalized prior to the annual meeting dates. Payment conditions indicated below will be applied for all sponsorship, exhibition, advertisement, and display applications.

- Full Payment 100% Upon confirmation of the sponsorship / exhibition item

All payments should be finalized before the Annual Meeting dates.

- The payment conditions on the related application forms will be valid for all sponsorship & exhibition applications.

CANCELLATION POLICY

Any request for cancellation of your sponsorship must be made in writing to the Industry Liaison & Sales Manager, Mr. Muzaffer Komek (mkomek@kenes.com)

- For cancellations before April 30, 2023; full payment less the bank charges will be refunded.
- For cancellations between May 1 - June 30, 2023; 50% of the sponsorship/exhibition payment will be charged as penalty and the rest less the bank charges will be refunded.
- For cancellations on or after July 1, 2023; full sponsorship/exhibition amount will be charged and no refunds will be made.
- The refunds will be made within 30 days after the Annual Meeting dates.

GENERAL TERMS & CONDITIONS

Applications are only accepted through the Online Sponsorship and Exhibition Portal. Please make sure to follow the instructions and read the TERMS & CONDITIONS carefully during your booking process. The organizers will not be liable for not being able to perform their responsibilities due to the sponsor not delivering required collaterals or text in the specified manner and specified time.

By submitting the application, the sponsor/exhibitor will have accepted the TERMS & CONDITIONS set out in the Sponsorship Portal. Applications made through the sponsorship portal will be held as a valid liable contract, by which both parties will be bound. You can purchase multiple sponsorship items and upon completing your application, you will receive a receipt confirmation and invoice via e-mail.

VAT INFORMATION (SUBJECT TO CHANGE)

All Sponsorship amounts are exclusive of VAT.

PAYMENT METHODS

Sponsorship and/or exhibition payments can be made via bank transfer or via credit card. Individual and/or corporate cheques are not acceptable for sponsorship & exhibition payments.

Bank Transfer:

Account Name	: ISPN 2023, Chile
Account Number	: 1500934-92-523
IBAN	: CH56 0483 5150 0934 9252 3
Currency	: USD
Bank Name	: Credit Suisse
Branch	: Genève
SWIFT Code	: CRESCHZZ80A
Address of the Bank	: Rue de la Monnaie 1-3 1204 Genève Switzerland

Credit Card:

Visa and Mastercard are accepted for credit card payments. Please indicate all required credit card details on the application form.

[Please click HERE for the Sponsorship & Exhibition Online Booking Portal.](#)



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ISPNeurosurgery



ispnmeeting.org/2023